



Process for Reviewing and Revising Curriculum

The district uses multiple levels of staff input and skills to continually attempt to align curriculum k-12 in all content areas with delivery and assessment. This includes assurance that content standards and instructional expectations align with state and national expectations as required. The instructional office/Asst. Superintendent for Instruction will oversee, lead, and support this effort.

- All staff are integral in monitoring their curricular components, providing recommendations/improvements, and implementing the district adopted instructional methods, content standards, and assessments.
- Curriculum reviews are not done in a cycle of “x” years, but as necessary based on student needs and/or State curriculum changes. The process can be put into place when initiated by instructional or central office staff.
- A content area will be noted and the area of revising, whether it be content standards, instructional approaches, curricular maps, resources/tools, or assessments. Multiple elements can be worked on at one time due to the connections between them.
- A curriculum form will be submitted to central office when a request is made from a staff member which details the request.
- Central Office/Asst. Supt will organize a group made up appropriate staff who are from the appropriate content area and grade/course levels. When appropriate and possible, the team will include members to assure vertical and horizontal alignment.
- The purpose of the group is to research and complete a draft of changes based on the request or need. The draft will be vented by a review by all appropriate staff who would be implementing. Suggestions are made back to the work group. If no changes are made, the changes are adopted and placed on the digital online instructional site for continual staff access.
- If changes are suggested, they are considered and vented again or rejected, before being placed on the digital online instructional site for continual staff access.
- Curriculum office, Asst. Supt, and building principals will monitor implementation of all facets of the curriculum components and assist with necessary supports with any challenges to full completion.
- State, standardized, and local assessment data will be reviewed by individuals, building curriculum teams, School improvement teams, and District improvement teams to determine if there are any academic challenges, determine which area of the curriculum is potentially misaligned, and revisions will be implemented to impact the current results. These necessary revision procedure will follow the process established related to draft and venting.