



Steps for Determination of Building and District Grant Allocations

1. Secure Federal and State Allocations through State of Michigan Website.
2. Review district and school level data to determine current program strengths and challenges.
3. Review current District and School Improvement plans to determine successes and challenges based on the perception and quantitative data.
4. Develop a priority list for strategies/interventions for district level programming and approximate costs.
5. Have school sites develop a priority list for strategies/interventions for building level programming and approximate costs.
6. Determine specific strategies/interventions to be included in the consolidated application and funded from what source.
7. Complete the School Selection and Private School Equity Funding documents.
8. Provide each school allocations for Title I (based on the School Selection document) and any additional funding, based on per pupil qualifier for Title IIa, Title III, and/or At-risk 31a.
9. Building team provides an itemized list, including detailed description, preferred grant or other funding source, and cost for central office review.
10. If expenditures all meet regulations, SI Plan purposes, and are reasonable, they will be placed on the priority list as requested. Any shortages of funding will requiring a removal from the priority list, reduction in the request, or funding from another grant or other fund beyond the initial funding without jeopardizing supplement vs. supplant or equalized/fair funding.
11. When mid-year final allocations are made (typically November) from MDE and carryover dollars are finalized, revise all documents and revise district and building budgets, beginning with number 4 in the cycle (above).