

### Traditional Program

Emphasis on basics in a traditional environment with high expectations.

**Begins September 4, 2019**

**West Elementary**  
1840 38<sup>th</sup> St. SW.

(3 & 4 year olds)

Monday, Wednesday & Friday  
9:00-11:30 a.m.

**Payment Option**  
**Traditional Program**

**Three Half-Days per week - \$975**  
(\$200 first payment required when enrolling,  
5 monthly payments of \$155 each beginning  
October 1, 2019)

Payment can be made using cash or check.

### Complaint Procedures for Non-Discrimination

Any person who believes that he/she has been discriminated against or denied equal opportunity or access to programs or service may file a complaint, which may be referred to as a grievance, with the District's Civil Rights Coordinator.

Sarah Earnest, Assistant Superintendent  
Wyoming Public Schools  
3575 Gladiola Avenue SW  
Wyoming, Michigan 49519

A person who believes he/she has a valid basis for a complaint, may discuss the matter informally and on an oral basis with the District's Civil Rights Coordinator, who will investigate the complaint and reply with an answer to the complainant.

Wyoming Public Schools  
West Elementary  
1840 38<sup>th</sup> St. SW, Wyoming MI 49519  
Phone: 616-530-7533  
Fax: 616-249-7606



**WYOMING PUBLIC SCHOOLS**

*"Together We're A Powerful Team"*

**2019-2020**  
**PRESCHOOL**



**WYOMING PUBLIC SCHOOLS**

*Craig Hoekstra*  
*Mrs. Staci Souter*

*Superintendent*  
*Preschool Teacher*

[www.wyomingqps.org](http://www.wyomingqps.org)

## Program Starts September 4, 2019

### You Will Receive a Welcome Letter in August.

Get your child off to a great start with other same age children. Preschool involves your child in skill-building activities with other children, laying the foundation for educational success. Your child explores his/her unique interests at his/her own pace with the encouragement of experienced, caring staff. Choose from two or three half-day programs with an open enrollment policy. Enroll now and watch your preschooler discover the world, practically in your own backyard!

### Program Goals

- 1) Teach basic readiness skills in language arts and arithmetic.
- 2) To view children as competent and powerful learners, these programs build on each child's unique abilities and skills.
- 3) To provide a rich multi-sensory environment to promote, challenge and create learning opportunities.
- 4) To provide socialization and collaboration as an opportunity to develop skills to encourage cooperation and lifelong learners.
- 5) To promote families that are viewed as a true first teacher of children, these programs build on the culture, values and uniqueness within the classroom environment

## Enrollment Requirements

Children must be toilet trained and at least 3 years old by September 1, 2019 or 4 years of age by September 1, 2019. A current physical is required. The health form (available at all sites, Wyoming Public Schools, and public health offices), including immunization records, and the original birth certificate will be requested by the first day your child attends class.

**To enroll, please stop by our administration office with a list of immunizations and original birth certificate:**

Wyoming Public Schools  
Attn: Renee Thomas  
3575 Gladiola Ave SW  
Wyoming MI 49519  
616-530-7525

[thomasr@wyoingps.org](mailto:thomasr@wyoingps.org)



## Refund Policy for Tuition Preschool Program

Wyoming Public Schools may need to cancel a preschool section due to low enrollment. If that occurs, parents will be offered enrollment in remaining sections or a full refund will be provided.

## Withdrawal Policy for Tuition Preschool Program

If, for any reason, a parent chooses to withdraw their child from the preschool classroom, the parent must contact the preschool office located at Wyoming Public Schools, West Elementary, Early Childhood Center 1840 38<sup>th</sup> St SW, or phone 530-7533 or 530-7525. The child's name will be removed from the enrollment records at that time. It is also requested that the parent contact the child's preschool teacher and school office.

The refund policy for children who are withdrawn or removed from the program is as follows: Tuition is pro-rated based on the number of days of attendance or date of notification of leaving the program. There is also a \$25 processing fee for refunds.